

Table: Outline of PHASE 1

| <p>GENERAL OUTLINE OF PHASE 1</p> | <p>SPECIFIC OUTLINE OF PHASE 1 [AT NATIONAL / REGIONAL LEVEL]</p> | <p>SPECIFIC OUTLINE OF PHASE 1 [AT VET PROVIDER LEVEL]</p> |
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| <p><input type="checkbox"/> GENERAL OBJECTIVES OF PHASE 1</p> <ul style="list-style-type: none"> ▪ To assess and understand the need to align existing quality assurance/ QA approaches with the <i>EQAVET Framework</i>; ▪ To obtain the commitment of key stakeholders. | <p><input type="checkbox"/> OBJECTIVES AT NATIONAL/REGIONAL LEVEL</p> <ul style="list-style-type: none"> ▪ Indicate alignment objectives that are specific to your context at national and/ or regional level by considering the impact of European VET policies and /or instruments impact on national/regional policy. | <p><input type="checkbox"/> OBJECTIVES AT VET PROVIDER LEVEL</p> <ul style="list-style-type: none"> ▪ Indicate alignment objectives that are specific to your organisation by considering the impact of European VET policies and/or instruments on the provision. |
| <p><input type="checkbox"/> GENERAL TASKS</p> <p>1. Recognise the need to act, e.g.</p> <ul style="list-style-type: none"> ▪ Identify European documents and legislative acts prompting desire to change the EU VET provision and need to act. ▪ Assess and document stakeholder interests, influence and importance. <p>2. Generate a desire to change, e.g.</p> <ul style="list-style-type: none"> ▪ Document and understand the level of change required to align your QA approach with the EQAVET Framework; | <p><input type="checkbox"/> TASKS AT NATIONAL/REGIONAL LEVEL</p> <p>1. Recognise the need to act, e.g.</p> <ul style="list-style-type: none"> ▪ Identify national or regional blueprints/ policy statements/action plans and legislative acts stating desire/need to change national VET system & provision, QA approach. ▪ Assess and document national/regional stakeholder interests, influence and importance. <p>2. Generate a desire to change, e.g.</p> <ul style="list-style-type: none"> ▪ Indicate planned/ongoing initiatives that may/ may not be supportive of the alignment exercise, either national or regional level. | <p><input type="checkbox"/> TASKS AT VET PROVIDER LEVEL</p> <p>1. Recognise the need to act, e.g.</p> <ul style="list-style-type: none"> ▪ Identify policy statements on desire/need to develop existing QA approach. ▪ Assess and document local stakeholder interests, influence and importance in aligning current QA with EQAVET. <p>2. Generate a desire to change, e.g.</p> <ul style="list-style-type: none"> ▪ Identify ongoing practices in the organisation that may/may not be supportive of the |

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| <ul style="list-style-type: none"> Identify and define key stakeholders and determine the level of support/ involvement required from them; Consider other planned and/or ongoing initiatives to determine likely correlations; Promote awareness of the alignment exercise among all stakeholders.  <p>See Tasks 2& 3 – Module 1</p> <p>3. Begin the alignment of QA approach with the EQAVET Framework., e.g.</p> <ul style="list-style-type: none"> Define rationale for, and benefits of, the alignment Allocate roles & responsibilities allocated within the alignment initiative Develop a brief outline of the alignment initiative. | <ul style="list-style-type: none"> Specify current practice regarding the role(s) of stakeholders in VET, particularly their participation in the alignment exercise. Consider other planned and/or ongoing initiatives to determine correlations & gaps Promote awareness of the alignment exercise among all national and/or regional stakeholders.  <p>Develop and use a stakeholder matrix and a readiness assessment matrix [See illustrations in Tasks 2 & 3 – Module 1]</p> <p>3. Begin the alignment of your national/regional QA approach with the EQAVET Framework.</p> <p>An outline of the alignment initiative at national/ regional level should be developed. It will include</p> <ul style="list-style-type: none"> goals/objectives for the alignment exercise, roles and responsibilities of implementers a timeframe for the implementation of milestones. | <p>alignment exercise at provision level.</p> <ul style="list-style-type: none"> Specify current role(s) of local stakeholders in VET, particularly their likely participation in the alignment exercise. Identify planned and/or ongoing initiatives to determine correlations & gaps between them and EQAVET. Promote awareness of the alignment exercise among local stakeholders.  <p>Develop and use a stakeholder matrix and a readiness assessment matrix [See illustrations in Tasks 2 & 3 – Module 1]</p> <p>3. Begin the alignment of your QA approach with the EQAVET Framework.</p> <p>An outline of the alignment initiative at provision level should be developed. It will include</p> <ul style="list-style-type: none"> the VET provider's goals/objectives for the alignment exercise, roles and responsibilities of implementers; a timeframe for the implementation of milestones. |
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| <p><input type="checkbox"/> OUTPUTS</p> <p>Expected outputs are, e.g.</p> <ul style="list-style-type: none"> ▪ Sample template of a matrix to identify stakeholder interest, influence and importance ▪ Sample template of a matrix to identify stakeholder readiness for alignment ▪ Sample template of an outline of the alignment initiative.  <p>See Tasks 1-3 below</p> | <p><input type="checkbox"/> OUTPUTS AT NATIONAL/REGIONAL LEVEL</p> <p>Expected outputs are, e.g.</p> <ul style="list-style-type: none"> ▪ Matrices to produce a documented outline at national/ regional level indicating stakeholder interest, influence and importance as well as readiness for alignment.  <p>See illustration of matrices in Tasks 1-3 – Module 1</p> | <p><input type="checkbox"/> OUTPUTS AT VET PROVIDER LEVEL</p> <p>Expected outputs are, e.g.</p> <ul style="list-style-type: none"> ▪ Matrices to produce a documented outline at provision level indicating stakeholder interest, influence and importance as well as readiness to align current QA approach with EQAVET.  <p>See illustration of matrices in Tasks 1-3 below – Module 1</p> |
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For further information, please see

Copenhagen Process at http://europa.eu/legislation_summaries/education_training_youth/vocational_training/ef0018_en.htm

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- **Recommendation of the European Parliament and of the Council on the establishment of a European Quality Assurance Reference Framework for VET (EQAVET) at http://ec.europa.eu/education/lifelong-learning-policy/vet_en.htm**
- **Rethinking Education Vocational education and training for better skills, growth and jobs at <http://new.eur-lex.europa.eu/legal-content/EN/TXT/?qid=1389776578033&uri=CELEX:52012DC0669>**
- **Communication from the Commission to the European Parliament, the Council, the European Economic and Social Committee and the Committee of the regions – An agenda for new skills and jobs: A European contribution towards full employment at <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CELEX:52010DC0682:EN:NOT>**
- **European Alliance on Apprenticeships at http://www.consilium.europa.eu/uedocs/cms_data/docs/pressdata/en/lsa/139011.pdf**